

Application Instructions:

Gather all documents and prepare to complete the application.

Listed below are the eight (8) documents that are required for a complete application. PDF, Word Document and JPEG are acceptable file types. The following file types will not be accepted: msg, text, zip, odt, html, pages, exe, jar, and cmd.

Submit documents #1-7 with the online application. Send Document # 8 to ANTHC's Workforce Development Department. Submitted materials will not be returned.

Document #8 may be emailed to workforcedev@anthc.org or sent to ANTHC.

Alaska Native Tribal Health Consortium Human Resources Attention: ANTHC HR Workforce Development Department RE: \$5,000 Scholarship Award 4141 Ambassador Drive STE 148 Anchorage, AK 99508

Complete online application, link is at <u>www.anthc.org/scholarship-opportunities</u>.

- Rural communities or those without reliable internet connection may submit a paper application.
- To request a paper application email <u>workforcedev@anthc.org</u> or call 907-729-1301.

The deadline to complete the online application and electronically submit documents is 5:00pm Alaska Standard Time (AKST), March 31st, 2024.

Snail Mail: All items must be postmarked by March 31st, 2023.

Eligibility Requirements:

- Alaska Native and/or American Indian
- Permanent Alaska Resident
- Interested in working in a healthcare related field
- Enrolled full time in higher education
 - Higher education includes the pursuit of Certificates, Associates, Bachelors, Masters or PhD

Required documents:

□ **Document 1**: Alaska Native and/or American Indian proof of eligibility *Acceptable file types: PDF, Word Document or jpeg* Submit a copy of **one** of the following:

- Certificate of Indian Blood issued from the Bureau of Indian Affairs
- Tribal Enrollment Card from a federally recognized tribe
- A Shareholder or Descendent Card from an Alaska Native Regional Corporation

Document 2: Proof of Alaska residency

Acceptable file types: PDF, Word document, or jpeg Submit a copy of **one** of the following:

- State of Alaska Identification Card
- State of Alaska Driver's License
- State of Alaska Voter Registration Card



Document 3: Personal Statement

Only acceptable file types: PDF or Word document

Your statement should not exceed one page (500 words) in length.

Answer the following questions:

- Why are you applying for the ANTHC scholarship?
- What is your educational and professional history?
- How are you currently involved with the Native community?
- What are your current and future educational goals and professional goals?
- How will your stated goal(s) improve the health of Alaska Natives and/or American Indian people?
- How does your education/training fit within your stated goals?

Document 4: Most Recent Enrollment Verification/Letter of Acceptance

Only acceptable file types: PDF or Word document

Submit a copy of **one** of the following:

- Letter of Acceptance from an accredited college/university
 - If newly enrolled, the deadline to turn in your Letter of Acceptance is 5/10/2024
- Class Registration for the upcoming term
- Invoice for the upcoming term

□ **Document 5**: Current Professional Resume (2-page limit) Only acceptable file types: PDF or Word document Must include the following:

- Career Objective
- Skills
- Work Experience/Employment History
- Educational History
- Volunteer Experience
- Awards/Honors
- Affiliations

Documents 6 and 7: Two Letters of Recommendation

Only acceptable file types: PDF or Word document

Must meet the following:

- Written by a person (teacher, supervisor, etc.) with knowledge of your potential to succeed.
- Letters should state how the recommender knows your community involvement and educational/work experience.
- Letters should state the relationship and length of time recommender has known you.
- Letters written by immediate family members will not be considered.

Document 8: Most Recent Official Education Transcript

Submit a copy of **one** of the following:

- College or university
- Vocational or technical school
- High school
- GED diploma

Questions? Please contact ANTHC's Workforce Development Department via email at <u>workforcedev@anthc.org</u> or call (907) 729-1301.

Revised 1/16/2024